

A few helpful hints when checking your child's grades online

After logging into [Information Now](#), in the upper right hand corner you will see Student and a drop down. If you have more than one child enrolled in the school corporation, you should be able to pull down and select all of these students. (If you cannot see all of your children, please contact the school so we can get this taken care of for you).

Student Information Section

Attendance:

You can view your child's attendance. The default view is for all day; you then have the choices across the top to View Period Absences (PCHS & PCMS) or View Check In/Check Out.

Demographic:

Basic Data on your child. Please check this data so we can make sure that the information we have on your child is correct. Contact the school if any of this data is incorrect. Please let the school also know any other student or Parent/Guardian that these changes may affect so we keep everybody in the families records up to date.

Grades:

The Grading Period will default to the current period we are currently in. If you want to view a different one, you will need to change to the one you want to view with the drop down menu. Click on the A (Activities) beside the course to see your child's individual grades for each activity assigned. While in the class, you can click the Progress Report button. This is very important to report to view because if a teacher has made any comments about students work on a particular assignment you will see it here. Adobe Acrobat Reader is required, but is a free download.

**It is important at the end of the Semester, especially for the High School, that you click the (D) Details button. This will give you more information on how your child's semester grade was determined. You will see each of the grading periods grade along with their Final Exam which is worth 10% of the Semester grade. The Semester Grade is calculated with each grading period being worth 45% of the grade and the final exam being worth the last 10%. If your child was exempt from a final exam, then the grade is determined with each grading period being worth 50% of the grade.

Schedule:

You can see your child's schedule here.

Reports Section:

Comprehensive Progress Report: Same as Progress Report as mentioned above, but this report will show the students grades in all their classes.

Report Card: There will be nothing to view until all grades are posted for a particular grading period. Please remember these are not official, sometimes changes take place during the posting process, and it can be up to a week before grades are final.

Unofficial Transcript: Again, this is unofficial and for high school students only. If you have questions about your child's transcript, contact the HS Guidance Department.

System Preferences Section

Settings: Please ignore this, we are not presently using these features.

If you do not know how to log into INOW with your parent login, please contact your child's school and they can give you your login information.