



## Pike County School Corporation

907 Walnut Street, Petersburg, Indiana 47567  
Telephone: 812-354-8731 Fax: 812-354-8733 Web Site: www.pcsc.k12.in.us

**Board of Education**  
Jerry Grubb, President  
David Waltz, Vice President  
Chris McKinney, Secretary  
Nathan Harker, Member  
Chris Satterfield, Member

Suzanne Blake, Superintendent

December 3, 2013

### Vacation/Personal Days Policy:

The Pike County School Corporation will have a vacation day policy in effect from this day forward. As part of our audit we are required to have a vacation day policy and this policy will be followed accordingly.

1. Employees that accumulate vacation days are authorized to carry ten days forward each year with a maximum number of days of 20.
2. Vacation days on the books when an individual leaves will be paid at the daily rate.
3. Any vacation days over 20 will be turned into sick days as what is currently done with personal days when they exceed the limit.
4. Personal days for all employees will be paid the daily rate for the individual upon termination of employment.

  
  
  
  
